

NOTICE OF MEETING/AGENDA
TYNGSBOROUGH MIDDLE SCHOOL BUILDING COMMITTEE

AGENDA

Anticipated¹ Agenda²

Date of Meeting: **9/22/2021** Time of the Meeting: **6:30 PM**

Day of the Week: **Wednesday**

Location: **Tyngsborough High School
PDC (Professional Development Center)
36 Norris Road, Tyngsborough, MA 01879**

- 1. Call meeting to order**
- 2. Approval of meeting minutes from September 1st**
- 3. Review project budget, approve invoices & commitments**
 - I. Approval of Invoice**
 - II. Approval of JCJ Contract Amendment #2**
 - III. Approval of Budget Relocation Request (BRR) #3**
- 4. Designer/OPM Updates**
 - I. Additional Testing Update**
 - II. Detailed Programming Update - Design Overview Sessions with TPS**
 - III. Schematic Design Update**
 - IV. Sustainability Update**
 - V. Security Update**
- 5. Look-ahead project schedule/work plan for the Schematic Design Phase**
- 6. Communication/outreach update**
 - I. Project Mailer Options**
- 7. Public comment**
- 8. Adjourn**

Please note: Meeting content, start times and duration are subject to change.

¹ The listing of topics that the Chair reasonable anticipates will be discussed at the meeting is not intended as a guarantee of the topics that will be discussed. Not all topics may in fact be discussed and other topics not listed may be brought up for discussion to the extent permitted by law.

² Votes may be taken at any time during the meeting.