

**NOTICE OF MEETING/AGENDA**  
**TYNGSBOROUGH MIDDLE SCHOOL BUILDING COMMITTEE**

**AGENDA**

Anticipated<sup>1</sup> Agenda<sup>2</sup>

Date of Meeting: **4/21/2021**

Time of the Meeting: **6:30 PM**

Day of the Week: **Wednesday**

Location: **Tyngsborough Elementary School Café**  
**205 Westford Rd, Tyngsborough, MA 01879**

- 1. Call meeting to order**
- 2. Approval of meeting minutes from April 7<sup>th</sup>**
- 3. Review project budget, approve invoices & commitments**
  - I. JCJ Contract Amendment #1 (Reimbursable Contract Allowances)**
  - II. Leftfield Contract Amendment #1**
  - III. Project Budget Relocation Request (BRR) #2**
- 4. Designer/OPM**
  - I. Space Summary Update**
  - II. Preliminary Design Program (PDP) Update**
  - III. Existing Facility Assessment update (Geotechnical, HazMat, Traffic study)**
  - IV. Design Update (Site Plans, Adjacencies)**
  - V. Sustainability Update**
  - VI. Community Workshop #2**
- 5. Look-ahead project schedule/work plan for the Preferred Schematic Report [PSR] Phase**
- 6. Communication/outreach update**
- 7. Public comment**
- 8. Adjourn**

***Please note: Meeting content, start times and duration are subject to change.***

<sup>1</sup> The listing of topics that the Chair reasonable anticipates will be discussed at the meeting is not intended as a guarantee of the topics that will be discussed. Not all topics may in fact be discussed and other topics not listed may be brought up for discussion to the extent permitted by law.

<sup>2</sup> Votes may be taken at any time during the meeting.