NOTICE OF MEETING/AGENDA
TYNGSBOROUGH MIDDLE SCHOOL BUILDING COMMITTEE

AGENDA

Anticipated[1] Agenda[2]

Date of Meeting: **3/17/2021** Time of the Meeting: **6:30 PM**

Day of the Week: **Wednesday**

Location: **Web-based Virtual Meeting**
Please click the link below to join the webinar:
https://zoom.us/j/94059650931

Or join by phone:
US: +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833
Webinar ID: 940 5965 0931

1. **Call meeting to order**
2. **Approval of meeting minutes from March 3rd**
3. **Review project budget, approve invoices & commitments**
4. **Designer/OPM**
    - I. **Existing facility assessment update**
    - II. **Educational planning update**
    - III. **Space summary update**
    - IV. **Review of the design options ranking**
    - V. **Shortlist of the options for PDP – Vote to be taken**
    - VI. **Table of contents for PDP**
    - VII. **Vote to authorize JCJ and Leftfield to submit the PDP – Vote to be taken**
5. **Communication/outreach update**
6. **Public comment**
7. **Adjourn**

Please note: Meeting content, start times and duration are subject to change.

[1] The listing of topics that the Chair reasonable anticipates will be discussed at the meeting is not intended as a guarantee of the topics that will be discussed. Not all topics may in fact be discussed and other topics not listed may be brought up for discussion to the extent permitted by law.

[2] Votes may be taken at any time during the meeting.