

AGENDA

1. Call meeting to order
2. Approval of meeting minutes
3. Review project budget, approve invoices & commitments - None
4. Designer/OPM
 - i. Review of work plan & milestone schedule
 - ii. Review of Town owned parcels
 - iii. Goal setting discussion
5. Communication/outreach update
6. Public comment
7. Adjourn

Analysis of Town Owned Properties

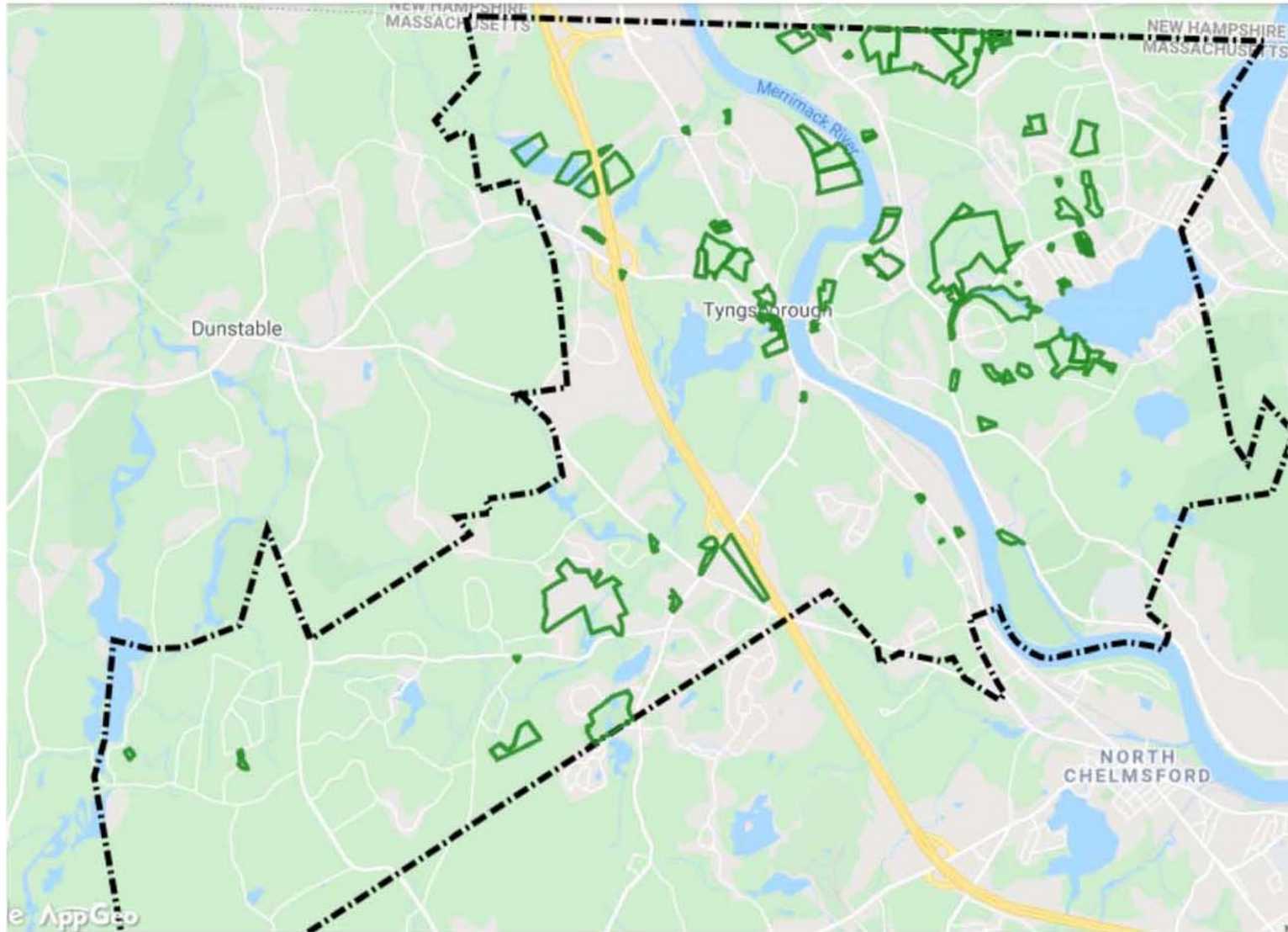
MSBA Site Standards

- Town/District must own and control the site for the anticipated useful life of the project.
- Site must meet the educational need, maximize the use of any available community resources and minimize adverse impact to the community (ie: costly infrastructure improvements).
- To the extent possible, the site shall be proximate to other facilities (libraries, museums, parks, natural resources, businesses) which would enhance the proposed educational program.
- The site shall be free of noxious pollution/contamination and avoid flood plains, wetlands, environmentally sensitive areas and not be located within 1,000 feet of an active landfill.
- The site shall be located to efficiently and safely serve the intended school population and be appropriately sized for the proposed program and future additions.

Association for Learning Environments (A4LE) Site Size Recommendation

- Middle schools @ 20 acres (base) plus 1 acre for each 100 students.
- Minimum acreage for 480 student school @ 25 acres.

Analysis of Town Owned Properties



Parcel ID	Address	Acreage [approx.]	Use / Description
24 15C 0	NORRIS RD	8	Abuts HS/Middle; protected open space
28 36 0	17 WORDEN RD	8	Substantial wetlands; not buildable
12 7 0	RT 3	8	Substantial wetlands; not buildable
18 46 0	186 FROST RD	8	Housing Authority
25 44 1	130 COBURN RD	8	Unprotected open space owned by the Housing Authority
26 52 0	68 BOWERS AV	9	Substantial wetlands; not buildable
20 38 0	25 BRYANTS LN	9	Library/Town Hall
7 5 2	CHESTNUT RD	9	Substantial wetlands; not buildable
9 24 0	WESTFORD RD	10	Town owned open space - protected
31 30 0	ALDEN ST	10	Substantial wetlands; not buildable
31 42A 0	135 COBURN RD	11	Lakeview School
16 35 0	PADDOCK RD	11	Substantial wetlands; not buildable
12 20 0	LOCUST AV	12	Substantial wetlands; not buildable
12 27 0	22 LOCUST AV	12	Protected open space; deed restriction in place
25 184 0	WASHINGTON ST	14	Land locked
20 21 0	4 BRYANTS LN	15	Conservation land. Protected open space; deed restriction in place
22 1 0	120 WESTFORD RD	15	Substantial wetlands; not buildable
26 154 0	43 SEQUOIA DR	20	Protected open space as part of Evergreen Estates
24 18 0	NORRIS RD	21	Abuts HS/Middle; protected open space
18 58 0	31 FLETCHER DR	22	Abuts HS/Middle; Kings Memorial Cemetery
3 12 0	DAVIS RD	23	Land locked; not buildable; wetlands
16 19 0	12 CLOVER HILL CR	26	Substantial wetlands; not buildable
26 138 0	43 COBURN RD	27	Substantial wetlands; not buildable
24 45 0	50 NORRIS RD	45	High School / Middle School
30 12 0	17 ALDEN ST	48	Access down Autumn street
7 6 0	PRIMROSE LN	63	Land locked; not buildable; wetlands
15 5 0	205 WESTFORD RD	70	Tyngsborough Elementary School
26 33A 0	COBURN RD	79	Substantial wetlands; not buildable; protected open space
26 33C 0	46 COBURN RD	Under 8	

Tyngsborough Middle School Feasibility Study Schedule

PDP [Preliminary Design Program] Summary Requirements

- Educational Visioning / Educational Program
- Initial Space Program
- Existing conditions analysis [building/site]
- Conceptual analysis of various options
code upgrade, renovation/new, new A, new B?

PSR [Preferred Schematic Report] Summary Requirements

- Educational Program refined
- Initial Space Program refined
- Existing conditions analysis [building/site] refined
- Conceptual analysis of various options - refined
Preferred Option Is Selected

January

Su	Mo	Tu	We	Th	Fr	Sa
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

BC Meetings [first and third Wednesday UON]

February

Su	Mo	Tu	We	Th	Fr	Sa
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	1	2	3	4	5	6
7	8	9	10	11	12	13

March

Su	Mo	Tu	We	Th	Fr	Sa
28	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

April

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1
2	3	4	5	6	7	8

May

Su	Mo	Tu	We	Th	Fr	Sa
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

June

Su	Mo	Tu	We	Th	Fr	Sa
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3
4	5	6	7	8	9	10

July

Su	Mo	Tu	We	Th	Fr	Sa
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

August

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4
5	6	7	8	9	10	11

PSR [Preferred Schematic Report] Due Date to the MSBA. Actual Date is July 7th. FAS [Facility Assessment Subcommittee] meetings scheduled for July 21, and August 4.

MSBA 21-calendar day period to issue PSR review comments

District 14-calendar day period to issue returned comments

MSBA Board Of Directors Meeting to approve PSR and move into Schematic Design

TMS BC | Committee Meeting – December 16, 2020

Work Plan Look-Ahead

Meeting #2	Preliminary Design Program	Wednesday, December 16, 2020
<u>Designer Documentation to Present/Review:</u>		<u>Owner Information/Decisions</u>
<input type="checkbox"/> Review Work Plan (Update)		<input type="checkbox"/> Approve/ Revise Goal Setting
<input type="checkbox"/> Review Milestone Schedule (Update)		<input type="checkbox"/> Approve/ Revise Educational Planning
<input type="checkbox"/> Goal Setting Discussion		
<input type="checkbox"/> Educational Planning (Kick-Off)		
Meeting #3	Preliminary Design Program	Wednesday, January 6, 2021
<u>Designer Documentation to Present/Review:</u>		<u>Owner Information/Decisions</u>
<input type="checkbox"/> Progress Report <i>Existing Facilities Assessment</i>		<input type="checkbox"/> Approve/ Revise Goal Setting
<input type="checkbox"/> Educational Planning (Update)		<input type="checkbox"/> Provide Feedback on Items Discussed
<input type="checkbox"/> Space Summary Template		
Meeting #4	Preliminary Design Program	Wednesday, January 20, 2021
<u>Designer Documentation to Present/Review:</u>		<u>Owner Information/Decisions</u>
<input type="checkbox"/> Progress Report <i>Existing Facilities Assessment</i>		<input type="checkbox"/> Provide Feedback on Items Discussed
<input type="checkbox"/> Educational Planning (Update)		
<input type="checkbox"/> Space Summary Template (Update)		
<input type="checkbox"/> Development of Alternatives <i>Conceptual Site Plan Options</i>		

Questions?