

NOTICE OF MEETING/AGENDA
TYNGSBOROUGH MIDDLE SCHOOL BUILDING COMMITTEE

AGENDA

Anticipated¹ Agenda²

Date of Meeting: **9/30/2020**

Time of the Meeting: **6:30 PM**

Day of the Week: **Wednesday**

Location: **Web-based Virtual Meeting**

Join Zoom Meeting

<https://us02web.zoom.us/j/87106844580?pwd=TVJySU9RcGpIYlAvRGdCdXExVWs5QT09>

Meeting ID: 871 0684 4580

+1 301 715 8592 [US]

Passcode: 695173

+1 312 626 6799 [US]

- 1. Call meeting to order,**
- 2. Approval of meeting minutes,**
- 3. Review project budget, invoice approval process; approve invoices & commitments,**
- 4. Designer procurement process update,**
- 5. Review/approve point person for Designer contract,**
- 6. Review website and approval to launch,**
- 7. Look-ahead project schedule/work plan update,**
- 8. Communication/outreach update,**
- 9. Public comment,**
- 10. Adjourn**

Module 2 – Designer Selection Process. For more information regarding the MSBA Designer Selection Process, please refer to the following link

<https://www.massschoolbuildings.org/building/team/dsp>

Please note: Meeting content, start times and duration are subject to change

¹ The listing of topics that the Chair reasonable anticipates will be discussed at the meeting is not intended as a guarantee of the topics that will be discussed. Not all topics may in fact be discussed and other topics not listed may be brought up for discussion to the extent permitted by law.

² Votes may be taken at any time during the meeting.